

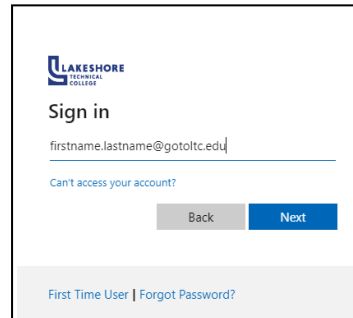
1. Visit the LTC website, gotoltc.edu and click on the **MyLAKESHORE** icon.



2. Enter your LTC email address as your **Username**.

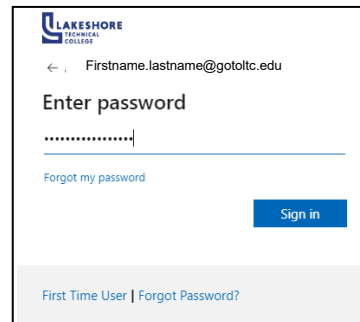
Your email address is your first name.last name followed by @gotoltc.edu.
(Example: john.smith@gotoltc.edu)

3. Select **Next**.

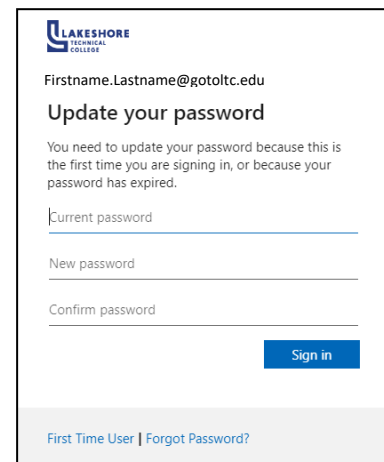


4. Enter your temporary **password**.

5. Select **Sign in**.

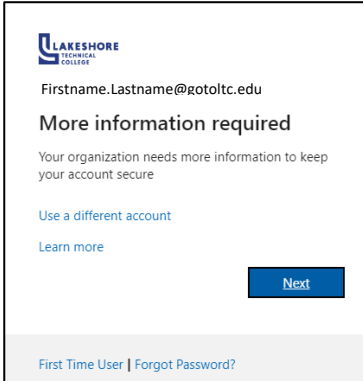


6. You will be required to change your password on first login. Use your temporary password for the Current password and create a new password that you will enter twice.

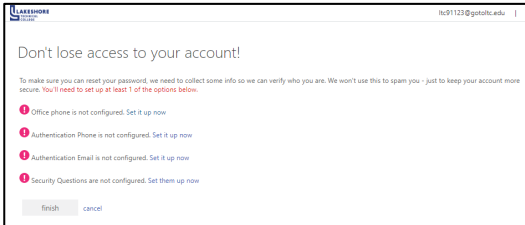


It is recommended that you set up at least two of the Account Recovery options.

7. Select **Next**.

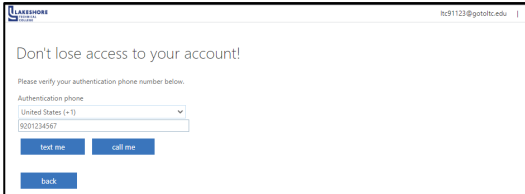
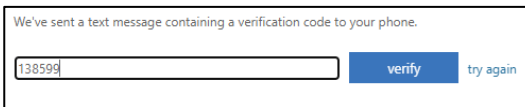


8. Complete the set up for two of the options listed by selecting **Set it up now**.



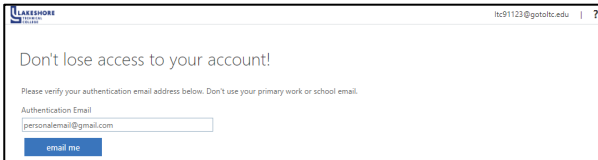
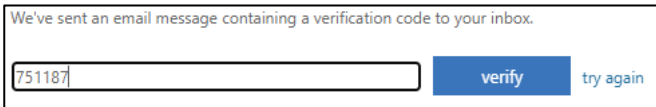
a. **Authentication Phone:**

- i. Select **United States (+1)** from the dropdown.
- ii. Enter your **phone number**.
- iii. Select your preferred method (text me or call me) to receive your authentication code.
- iv. Enter the code and select **verify**.

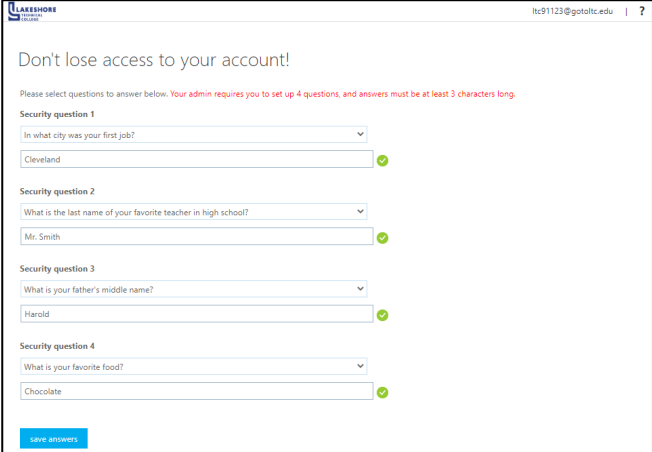



b. **Authenticate Email:**

- i. Enter your personal email address.
NOTE: You cannot use your LTC email address for your recovery email.
- ii. Select **email me**.
- iii. Enter the code and select **verify**.

- c. **Security Questions:**
- Select a **Security question** from the dropdown for all 4 security questions.
 - Enter your answers.
 - Select **save answers**.



Itc91123@gotoltc.edu | ?

Don't lose access to your account!

Please select questions to answer below. Your admin requires you to set up 4 questions, and answers must be at least 3 characters long.

Security question 1
In what city was your first job?
Cleveland ✓

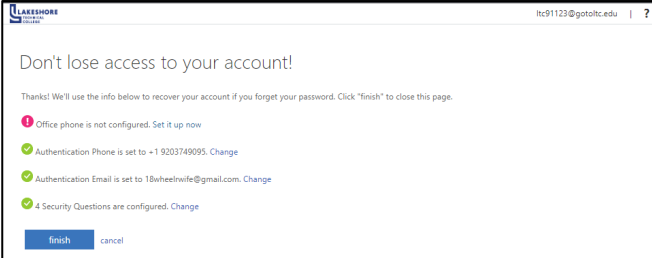
Security question 2
What is the last name of your favorite teacher in high school?
Mr. Smith ✓

Security question 3
What is your father's middle name?
Harold ✓

Security question 4
What is your favorite food?
Chocolate ✓

save answers

9. Select **finish**.



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Don't lose access to your account!

Thanks! We'll use the info below to recover your account if you forget your password. Click "finish" to close this page.

- Office phone is not configured. Set it up now
- ✓ Authentication Phone is set to +1 9203749095. Change
- ✓ Authentication Email is set to 1Bwheelwife@gmail.com. Change
- ✓ 4 Security Questions are configured. Change

finish cancel