

**PROCEEDINGS OF THE BOARD MEETING OF THE  
LAKESHORE TECHNICAL COLLEGE DISTRICT BOARD  
LTC Cleveland, Lakeshore Conference Room  
Cleveland, WI  
June 18, 2008**

Board Present: Crowley, Huhn, Kluss, Lehrke, Lukas, Sheehan, Voechting

Staff Present: Abel, Adelman, Dross, French, Gossen, Hang, Hilke, K. Kotajarvi, Lanser, Mirecki, Pahl, Thillman, Yang, Zahn

### **Call to Order**

The meeting of the Lakeshore Technical College District Board was called to order by Board Chair Cindy Huhn at 3:34 p.m. It was reported that this meeting had been publicized in accordance with requirements of the Wisconsin Open Meeting Law.

### **Public Input**

There was no public input.

### **Connections**

The Board discussed ways in which they connected with the College and the community.

### **Approval of Minutes**

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY ROY KLUSS TO APPROVE THE MAY 21, 2008 BOARD MEETING MINUTES AS PRESENTED. Motion unanimously carried.

### **Linking and Learning**

Sharon Abel was recognized for being awarded the American Jail Association Civilian of the Year Award. Director of Research and Planning Kim Pahl provided an overview of LTC's Process Improvement Team initiative.

### **Policy Governance**

Discussion was held on the 2008-09 Board officer elections. The Board discussed planning for the Fall Retreat. Board monitoring reports were reviewed. The Board reached consensus that the Graduate Follow Up and Apprenticeship Completer monitoring reports were in compliant with Board policy. The Affirmative Action/Equal Opportunity Employer will be updated and provided to the Board at a future meeting.

### **Action Items**

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JOHN LUKAS TO ADOPT THE RESOLUTION DISCLOSING THE RESERVATIONS AND

SEGREGATIONS OF FUND BALANCES AS PRESENTED. Roll call vote: Cabrera, absent; Crowley, aye; Furca, absent; Huhn, aye; Kluss, aye; Lehrke, absent; Lukas, aye; Sheehan, aye; Voechting, aye. Motion unanimously carried.

IT WAS MOVED BY JERRY VOECHTING AND SECONDED BY NANCY CROWLEY TO ADOPT THE 2008-09 ANNUAL PLAN AND BUDGET AS PRESENTED. Roll Call vote: Cabrera, absent; Crowley, aye; Furca, absent; Huhn, aye; Kluss, aye; Lehrke, absent; Lukas, aye; Sheehan, aye; Voechting, aye. Motion unanimously carried.

IT WAS MOVED BY JOHN LUKAS AND SECONDED BY NANCY CROWLEY TO APPROVE THE PROGRAM PROPOSAL DOCUMENTATION FOR THE MANUFACTURING MANAGEMENT ASSOCIATE DEGREE PROGRAM TO THE WTCS STATE BOARD FOR CONSIDERATION. Motion unanimously carried.

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JOE SHEEHAN TO DENY THE NOTICE OF CLAIM FILED AGAINST LAKESHORE TECHNICAL COLLEGE AND THAT A NOTICE OF DENIAL BE ISSUED BY THE BOARD SECRETARY/TREASURER. Motion unanimously carried.

IT WAS MOVED BY ROY KLUSS AND SECONDED BY JIM LEHRKE TO APPROVE THE COMPENSATION AND EMPLOYMENT RECOMMENDATION FOR THE PRESIDENT AS PRESENTED. Motion unanimously carried.

### **Consent Agenda**

Board Chair Cindy Huhn asked for any requests to remove an item or items from the consent agenda. President Mike Lanser requested that one faculty be added. IT WAS MOVED BY JERRY VOECHTING AND SECONDED BY ROY KLUSS TO APPROVE THE ITEMS ON THE CONSENT AGENDA, INCLUDING THE OUT-OF-STATE TUITION REMISSION REPORT; CONTRACTS FOR INSTRUCTIONAL SERVICES; PROFESSIONAL CONTRACTS INCLUDING THREE MANAGEMENT CONTRACTS, ONE FACULTY CONTRACT, AND ONE LETTER OF RESIGNATION; PAYMENTS OVER \$2,500; AND FINANCIAL MONITORING REPORTS FOR MAY 2008 AS PRESENTED. Motion unanimously carried.

### **Information/Discussion**

President Mike Lanser gave an update on LTC operations and his activities. An update on the District Boards Association was provided. The calendar of upcoming events was reviewed.

### **Closed Session**

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JERRY VOECHTING TO MOVE TO CLOSED SESSION PURSUANT TO WISCONSIN STATUTE SECTION 19.85 (1)(C) TO DISCUSS COMPENSATION AND EMPLOYMENT RECOMMENDATION FOR THE PRESIDENT. THE BOARD SHALL RECONVENE INTO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Cabrera, absent; Crowley, aye; Furca, absent;

Huhn, aye; Kluss, aye; Lehrke, aye; Lukas, aye; Sheehan, aye; Voechting, aye. Motion unanimously carried. The Board convened in closed session at 5:49 p.m.

### **Open Session**

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JERRY VOECHTING TO MOVE TO OPEN SESSION TO TAKE ANY REQUIRED ACTION AND COMPLETE THE MEETING AGENDA. Roll Call Vote: Cabrera, absent; Crowley, aye; Furca, absent; Huhn, aye; Kluss, aye; Lehrke, aye; Lukas, aye; Sheehan, aye; Voechting, aye. Motion unanimously carried. The Board convened in open session at 6:19 p.m.

### **Other Business**

Agenda items for the June 18, 2008 Board meeting were discussed.

### **Adjourn**

IT WAS MOVED BY NANCY CROWLEY AND SECONDED BY JOE SHEEHAN TO ADJOURN. The motion was unanimously carried and the meeting was adjourned at 6:25 p.m.

Respectfully submitted,

Jerry H. Voechting  
Secretary/Treasurer