



# In-Kind & Non-Cash Contribution Form

## COLLEGE INFORMATION

(completed by college staff or representative of student organization)

LTC contact regarding donation:

Name \_\_\_\_\_ Extension \_\_\_\_\_

Position/Department \_\_\_\_\_

Building/classroom/event where donation will be used/stored:

\_\_\_\_\_

## DETAIL (completed by donor)

Company Name: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone Number \_\_\_\_\_ Email: \_\_\_\_\_

Gift description

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Model #: \_\_\_\_\_

Serial #: \_\_\_\_\_

Estimated Value: \$ \_\_\_\_\_ (as determined by donor)

Authorized Donor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Authorized Staff Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The above describe property was received by the LTC Foundation, Inc. on \_\_\_\_\_.

Attach copies of any written agreements between the owner of the property and LTC and any documentation supporting replacement costs, rental costs and appraisals.