

**Lakeshore Technical College  
Pharmacy Technician Program  
Advisory Committee Meeting  
October 5, 2006**

**Members present:** 13

**Guest:** 1

**Call to Order:** The meeting was called to order at 7:30 a.m.

**Facilities Update:** President Lanser presented a summary of the LTC Master Facilities Plan for the future of the Cleveland campus. Future facility needs were explained by division and program areas. Stakeholder feedback was requested.

**Minutes:** Minutes of the May 9, 2006 Pharmacy Technician Advisory Committee meeting were approved.

**DOL Grant:** A proposal is being prepared to request a Department of Labor grant to fund tuition for a number of health care students, including pharmacy technician students.

**Program Update:** Enrollment by district and a graduate report for the years 2002-2005, including wages and employers, was presented.

**Curriculum Changes:** Curriculum and program changes approved by the committee 2003-2006 were reviewed. The summary is "Review of Recent Advisory Committee Action & Program Changes." Three program pamphlet reviewed. Motion carried unanimously to continue with changes listed.

**Clinical Attendance Policy:** Motion passed that: More than three occurrences of unexcused absences or tardiness at a clinical site must be reported to the program, which may result in the student being removed from the site and subject to discipline or dismissal from the course.

**Advisory Committee Handbooks:** distributed

**Next Meeting:** Thursday, May 17<sup>th</sup>, 2007 7:30-9:30 a.m.

**Adjournment:** 9:00 a.m.